

How do you create a bin inside another bin?

Right-click a bin and choose New bin from the shortcut menu

What are the four methods you can use to create an overwrite or insert edit?

Click an edit button; use a keyboard shortcut; drag a clip from the Viewer into the Canvas Edit Overlay; or drag the clip directly into the Timeline and release it onto a track.

What icon in the Viewer audio tab do you use to drag an audio clip into the Edit Overlay or into the Timeline?

The drag hand icon

What are the keyboard shortcuts to zoom into or out of an area of the Timeline?

Pre Option+ (plus) to zoom in, and press Option- (minus) to zoom out

How do you change the track heights in the Timeline?

In the Timeline display controls, click a track height in the Track Height control, or toggle to find an option by pressing Shift-T

How do you target a track in the Timeline?

Drag a source control to the target destination track

Under what menu do you find the Import command?

The File menu

What controls in the Timeline patch panel toggle off or on the video and sound of individual tracks?

The Track Visibility and Audible controls

To select a clip in the Timeline, you click it once. Name 2 ways to deselect it.

Click in the empty gray space above the track, or press Shift-Command-A

How do you change a clip's location in the Timeline?

Drag the clip, or select it and enter a move amount

What are 2 ways to turn snapping off or on?

Press N, or click the Snapping button in the Timeline

When dragging clips directly to the Timeline, your pointer changes as you position the clip depending on the type of edit you're making. When you're making an overwrite edit, what type of arrow does your pointer change into? What is it for an insert edit?

The downward arrow is for an overwrite edit; the forward arrow is for an insert edit

When you open a clip in the Viewer, what do you see in the Timeline patch panel

The representative source tracks from the clip appear as source controls in the Timeline patch panel.

Keyboard: Command-A

Selects all clips in the sequence

Keyboard: Shift-Command-A

Deselects all clips in the sequence

Keyboard: N

Toggles snapping off and on

Keyboard: Shift-Z

Shows the entire sequence
in the Timeline

Keyboard: Z

Selects the Zoom tool

Keyboard: Command-O

Opens a project

Keyboard: Control-click

Brings up a shortcut menu

Keyboard: Command-S

Saves the current status of
a project

Keyboard: F10

Makes an overwrite edit

Keyboard: F9

Makes an insert edit